

Tisbury Parish Council
Minutes of February Meeting 1 - Tuesday 2nd February 2021
The Reading Room, High Street, TISBURY, SP3 6LD
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www.tisbury-wiltshire-pc.gov.uk
(held virtually using Google Meet)

Questions or Statements:

- a. Residents from Hazeldon Lane informed Parish Councillors of a problem that had been existent for many years, a spring that ran along the road rather than being diverted away from the road, and froze during cold weather. Although salt supplies were available at the site, the residents living closest were now more frail and felt unable to cope with the responsibility of trying to keep the road ice free. There had now been 2 major accidents at the site, 1 causing extensive damage to the residents' home. Although the problem was well known, Wiltshire Council Highways had found it difficult to fund the proposed scheme.

The residents indicated that a much simpler and less expensive scheme be implemented and asked the Parish Council to forward their suggestion to the Area Highways Engineer.

Report from Wiltshire Councillor – 4 items were raised:

- a. Residents were being encouraged to register for postal votes.
- b. 20mph speed limits were now enforceable and the safety of local residents was the first priority.
- c. Councillors were asked to note that 'Call-ins' for planning applications were seen as an opportunity to negotiate and a valuable tool.
- d. A sympathetic approach towards vaccination would be employed for those individuals acting on behalf of organised Covid-19 emergency response groups.

MEETING MINUTES

(*responsibility for action)

21.02.01

Those present:

Parish Councillors S. Davison (Chairman), Mrs J. Amos, R. Beattie, Ms E. Coyle-Camp, P. Duffy, N. Errington, G. Murray - 7.

Also in attendance: Wiltshire Councillor T. Deane; up to 2 members of the public; Mrs S. Harry (Clerk).

Parish Councillors unanimously agreed to receive and accept apologies from:

Parish Councillor Miss F. Corp due to technical difficulties.

***Clerk**

21.02.02

Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

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- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – N. Errington as co-owner of the Old Vicarage, Park Road; 01.05.v. Planning determinations. ***Clerk**
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – E. Coyle-Camp as personal friend of owner of Old Deweys; 01.04. ***Clerk**
- c. dispensations: N. Errington – no involvement required as item for noting only.
E. Coyle-Camp – allowed to stay in meeting, but with no participation in the meeting discussion or decision. ***Clerk**

21.02.03

Resolution of minutes:

- a. December 2 Meeting – 15th December 2020; resolved RAB/ECC - unanimous
- b. January 1 Meeting – 12th January 2021; Provisionally resolved pending:
 - i. Inclusion of challenges to the statement made by the Chair of Governors of Wardour School in the public session indicating that his statement included various inaccuracies.

GM/PD – unanimous

***Clerk**

PLANNING MATTERS – resolutions required:

21.02.04

a. Planning Applications:

20/10982/FUL - Old Deweys, High Street, Tisbury, SP3 6PS

Open wooden structure to shelter a car with stairs and balcony over.

P.Cnllrs discussed this application at some length and objected most strongly for the following reasons:

- Primarily for non-compliance with the Neighbourhood Plan; **TisPlan**, p.17 - Policy HNA 2: Tisbury Conservation Area.

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- The structure would be out of keeping with the surrounding buildings in the conservation area, being visible from the High Street and of wooden construction.
- The open-sided carport has wooden steps leading to the balcony to be used as a leisure area; when in use this creates privacy and increased noise level issues for neighbouring properties.
- This is a significant loss of amenity and exacerbated by the loss of the hedging.

Parish Councillors asked that should Officers be minded to approve this application, Wiltshire Councillor Deane call-in the application.

RAB/GM – unanimous (6) *Clerk

The structure will also be reported to the Enforcement Officer.

*Clerk

21.02.05

b. Other Planning Matters

i. Local Plan consultation:

- following the Wiltshire Council information session on Monday 1st February, it was noted that the most relevant document for the Parish Council to consider was 'Empowering Local communities' (to be circulated *Clerk) and the local figures for expansion until 2036 were not that onerous.
- Draft response for discussion at 16th February meeting – a brief discussion highlighted the following topics for inclusion:
 - A more robust flood plains policy.
 - Identify and quantify affordable housing needs.
 - Retention of Core Policy 48 – re-use of rural buildings.
 - Methodology for the calculation of the 5-year housing supply figure.

ii. WALPA – Wiltshire Alliance of Local Planning Authorities

- Report on latest actions by WALPA group and their meeting on 28 January 2021.

The main thrust of the meeting centred on:

- how to persuade Wiltshire Council Leaders and Members of Parliament to press for changes in the White Paper proposals.
- strengthening the standing of Neighbourhood Plan documents in the planning process, and
- the basis of the 5-year housing supply figure – whole authority or areas of Wiltshire.

Parish Councillors resolved to support these objectives of WALPA in the future.

JA/ECC – unanimous *Clerk

- In preparation for Janet retiring as a Councillor in May, a volunteer is required to replace her on this group – no-one came forward at the meeting.

iii. Street Trading Licence – 'Tis the Future Refill Bus

Noting that the licence application had now been amended to Tuesdays and Saturdays and with each session being 4 hours rather than 3 hours on the High Street with Fridays at the Nadder Centre, Councillors did not wish to comment further.

GM/PD – unanimous *Clerk

- iv. Feedback from Dr Murrison, MP, following the meeting on 19th January – Councillors noted that there was no response to date, before agreeing to prompt for some form of feed-back. ***Clerk**

The Chairman indicated that he would be writing privately to Dr Murrison, MP.

- v. Planning applications determined – Councillors were referred to the listing, in particular an application that contravened TisPlan, but also others for overdevelopment; All had been given conditional approval by Wiltshire Council, despite the Council objecting.

FINANCIAL MATTERS – resolutions required

21.02.06

Financial help requested from Tisbury Community Benefit Society (TCBS)

Councillors were reminded that TCBS had requested a grant of £240 for a membership fee of the Plunkett Foundation; an organisation that has been helpful with the setting up of TCBS and 'Tis the Future Refill Bus. However, any discussion was deferred pending advice from WALC on whether the Council had the power to award such a grant.

Note: TCBS is not a charitable Community Benefit Society and does not pay dividends to its members:

21.02.07

Revised Small Grants Policy – a revised Small Grants Policy was available as an agenda paper and with minor amendments, was resolved – see Appendix 1.

21.02.08

Salt bins for the Wyndham Estate

Wiltshire Council has confirmed that any additional bins will need to be financed by the parish council – initial purchase and subsequent maintenance.

The scope for re-location of salt bins from the Churchill Estate is limited to 1 as they are positioned at the roundabouts:

- a. If there was a fall or vehicle accident questions would be asked if a salt bin had been removed. The only reason would be to save money?
- b. Removal of any salt bin will increase the distance that a volunteer resident will need to walk to salt the road surface – the Village Warden's first priority is to salt the area around the public toilets and car park before moving on to The Avenue pavement if supplies of salt allow. These are the only areas in the current Emergency Plan.
- c. The mention of low usage of the salt bins is not relevant; they are used when necessary and does depend on the residents willing to do this, their physical capacity and ownership of a shovel.

Parish Councillors agreed that a variety of sources be investigated. ***Clerk**

21.02.09

Asset Register Update – Parish Councillors resolved the addition of a laptop with a purchase price of £479:

8GB RAM Dell-Inspiron-laptop

Device ID 003814BC-4588-42EC-9481-1DCC8106D290 **Agreed unanimously**

***Clerk**

MATTERS REQUIRING Consideration/Resolution

21.02.10

Road Drain - Hazeldon Lane adjacent to St. Marys and Beethoven Cottage, SP36RE.

This is the 'problem' drain that leads to ice forming across the road and causing accidents. Parish Councillors agreed to send the residents' suggestion to the Area Highways Engineer. Wiltshire Councillor Deane agreed to seek approval for a contribution from CATG as it would be a road safety scheme.

*TD
*Clerk

21.02.11

Interaction with the Farming Community.

Councillors were referred to the notes of a meeting between the NFU (Andrea Witcombe - Wiltshire Coordinator). There was at least one opportunity identified by the Clerk that could be used to promote inter-action, and this would be reported back to Council later in the year. In the meantime, Andrea would look at newsletter information and Young Farmer events that may be useful.

*Clerk

21.02.12

Date and Topic for Annual Parish Meeting - Parish Councillors to propose other suggestions.

*Councillors

21.02.13

Parish Councillor representatives

Following the resignation of Ms J. Ings as a Parish Councillor, N. Errington volunteered to be the representative for the Weaveland Road Allotments Society.

*Clerk

21.02.14

Considerate Tisbury – positions for signs in the village

To place these signs on the Highway would involve getting permission from the Highway Authority. If these are to be deployed relatively quickly, the poles could be placed on private property (using sockets in the ground that take poles with signs on) or on walls of buildings – both of these options would require permission from the property owner.

Suggested positions for dog fouling and parking signs to be sent to the Clerk.

*Councillors

21.02.15

Strapline - for use with/without Logo on notices, correspondence etc.

Following a short discussion, 'A breath of fresh air' was chosen as the most appropriate strap line to be used in conjunction with the 'Tree of Life' logo.

Clerk to use on stationery and signs etc. when available.

*ECC

21.02.16

Items for Information:

- a. TNR update – Steady use of volunteers for prescriptions and shopping; vaccinations for TNR emergency responders hopefully available soon.
- b. VAT – Clerk; Clerk advised that return lost or being investigated for fraud.
- c. Correspondence – January: numbers not available.

12/24/27 – TCBS – financial help
18/29 – Hazeldon Lane resident re road icing and a road drain.
18 – NFU advice
29 – Wiltshire Council advice re Skate Parks

21.02.17

Items for next agenda

- KICKSTART programme
- Financial payments and reconciliations
- Local Plan

21.02.18

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972: none.

21.02.19

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 16th February 2021
- b. Tuesday 2nd March 2021

Tisbury Parish Council

Guidelines for Applicants to the Small Grants Scheme

Small grants funding criteria – The *guidelines* below are based on providing an equitable scheme for organisations in the village that enhance community life and add to the general wellbeing of individuals through involvement in activities and social interaction.

The council cannot consider grant applications from:

- a. political or religious groups (although secular projects by faith groups are welcomed where there is a wider community benefit),
- b. requests from statutory bodies (e.g. schools; police; libraries) to fund activities which ordinarily are or should be funded from the County precept,
- c. registered charities, unless for the benefit of Tisbury residents,
- d. individuals (for their sole benefit),
- e. a private/profit making/commercial organisation.

The council cannot consider grant applications for:

- f. recurring revenue or running costs e.g. rent, utilities, printing, stationery, salaries etc.
- g. retrospective funding, after a project has started,
- h. repeat requests for annual events,
- i. a project which has already received funding from the parish council in the same financial year.

The Parish Council scheme will:

- j. give priority to discrete projects,
- k. have a maximum grant of £300, and
- l. be funded from the precept.

To ensure proper governance of the fund, organisations in receipt of a parish council grant should have:

- m. a separate bank account which is controlled by more than one person OR the parish council will retain direct control of the grant funds and only pay on presentation of receipts.
- n. at least one representative present at the meeting when grants are awarded; currently May and December,
- o. submitted the most recent financial accounts along with the application,
- p. provided evidence of self-help or match funding and a substantial number of beneficiaries.

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The application process:

- r. Application forms and guidance will be available to download on the Parish Council website:

www.tisbury-pc-wiltshire.gov.uk

- s. Application forms should be submitted by the 2nd Friday in April or November for discussion at the 1st meeting in the following month.
- t. The above criteria do not prohibit applications at any time in *emergency* situations.